

# LA FERIA INDEPENDENT SCHOOL DISTRICT SERVICE AND SUPPORT VACANCY ANNOUNCEMENT

An Equal Opportunity Employer\*

Date: <u>08/29/2023</u>

**Position Title:** Bus Driver/Maintenance

**Location**: Transportation

**Salary Range:** \$17.25 - \$21.25 per hour **Length of Work Year:** 12 months/261 Days

## **Position Summary**

Ensure safe and orderly transportation of students on assigned route. Operate school bus that transports students and other authorized personnel to and from schools or other designated location.

## **Position Requirements**

Education/Certification/License: High school diploma or GED

Valid Texas Commercial Driver's License (Class B)

**Experience:** 1-3 years' experience as a bus driver

Special Knowledge/Skills: Must be 18 years of age. Ability to pass alcohol, drug test and

background check. Ability to complete required bus driver safety training. Able to follow written and verbal instructions. Ability to communicate effectively. Knowledge of student discipline procedure. Ability to manage student behavior.

Physical Demands: Moderate walking, standing and/ or climbing. Heavy lifting

and carrying: stooping, bending, kneeling and reaching Work outside and inside. Limited exposure to extreme

hot/cold temperatures

#### **Duties/Responsibilities**

- Follow assigned route and adhere to established schedules.
- Drive bus to and from extracurricular activities.
- Check bus for mechanical defects before and after each operation and notify supervisor of needed repairs.
- Keep assigned bus clean and fueled.
- Supervise students while they board and leave the bus and cross the street.
- Maintain discipline; report student discipline problems to appropriate administrator.
- Instruct students on safe riding rules and regulations.
- Observe all traffic laws and safety regulations for school buses
- Inspect bus by checking fuel, oil, water, tires, lights, brakes, and steering to ensure bus can be operated safely before driving.
- Ensure proper condition of emergency equipment, such as first aid kit, fire extinguisher, flags, fuses, crow bar, and reflector.
- Operate two-way radio equipment to communicate with transportation office.
- · Work irregular hours as needed.
- Attend and complete required training program to maintain safety certification.
- Keep records on bus mileage, gas and oil consumption, and number of passengers

### **Application Procedures**

**District Employees:** Submit letter of intent by deadline.

Outside Applicants: Apply online through Region One on ONE\*APP (include transcripts,

credentials, etc.)

Application Deadline Applications will be accepted until the position is filled.

<sup>\*</sup>Applicants for all positions are considered without regard to race, color, national origin, religion, sex, marital status, veteran or military status, disability, or any other legally protected status. The district Title IX Coordinator is <u>Lillian Ramos</u>, <u>Assistant Superintendent of Student & Support Services – Administration Office 956-797-8300</u>.